



GLOUCESTER
BIOTECHNOLOGY
ACADEMY

Application for Admission

2019-2020 Academic Year

Welcome and thank you for your interest in Gloucester Biotechnology Academy! Please be aware that updates regarding the status of your application will be conveyed to you throughout the admission process via email or telephone. **Therefore, it is essential that you provide a current email address and phone number to receive these updates.** Please be aware that all decision letters will be sent to your current address by regular mail. Again, thank you for your interest, and we look forward to learning more about you.

APPLICATION CHECKLIST

All Students:

- General application form
- Personal reflection
- Two letters of recommendation
- Official transcripts
- Interview
- Financial aid application

Home-Schooled Students (In addition to the previous list, **ONE** of the following):

- High School Equivalency Test (HiSET) scores
- Letter from local superintendent documenting graduation

Send All Application Materials To:

Gloucester Biotechnology Academy
55 Blackburn Center
Gloucester, MA 01930
biotech.academy@gmgi.org

ALL APPLICANTS

Gloucester Biotechnology Academy enrolls students who are enthusiastic about opportunities in the field of biotechnology, are interested in learning the skills of a lab technician, and are willing to make the commitment required to complete vocational training. We understand that each person is unique in their experiences and possesses different abilities. Those attributes will be evaluated on an individual basis when determining each applicant's potential for success in the program. Personal talents, dedication, and willingness to work hard are all important qualities to highlight when applying for admission to the Academy. Please note, students will be responsible for all transportation required for school, field trips, and internships.

Gloucester Biotechnology Academy is licensed as a Private Occupational School through the Massachusetts Division of Professional Licensure. The Academy charges a moderate tuition with generous needs-based financial aid available to qualified applicants. Please note that semester lab fees are not covered by financial aid. GMGI is committed to providing an affordable education program, and urges candidates to feel confident that their financial circumstances will not prevent their ability to attend the Academy.

HOME-SCHOOLED APPLICANTS

Gloucester Biotechnology Academy welcomes applications from home-schooled students. To properly evaluate a student's ability to succeed at Gloucester Biotechnology Academy, we require submission of textbooks used, examples of completed work, and grades received.

Before admission to Gloucester Biotechnology Academy can be granted, home-schooled students must provide **ONE** of the following:

1. Official scores from the High School Equivalency Test (HiSET).
2. A letter from your local superintendent of schools documenting that home-schooling was completed in accordance with state law, and proof of readiness for higher education.

APPLICATION REQUIREMENTS

To ensure that your application is completed in its entirety, please submit the following:

1. General application form

The application for admission to Gloucester Biotechnology Academy can be found on our website: <http://www.gmgi.org/educationacademy/>. **Please note, NO fee is required with this application.**

2. Personal reflection

In 300 – 500 words, please tell us why you feel you are a good candidate for Gloucester Biotechnology Academy, and why you would be successful in this program. To enhance your reflection statement, please provide detailed answers to the following questions, citing examples from previous experiences:

- Why are you interested in a career as a lab technician?
- What experience do you have performing detailed, hands-on work?
- How committed are you to an intensive lab-training program?

3. Two Letters of Recommendation

Please provide two letters of recommendation. The letters should be written by one teacher and one guidance counselor (current or former) familiar with you as a student. If you have been out of school for some time, a letter from an employer or work supervisor can be substituted. The letters should focus on your enthusiasm, dedication, and performance in the classroom or on the job.

4. Official Transcripts

Please submit official academic transcripts from all high schools and colleges previously attended. Unsealed and/or unofficial transcripts will not be accepted. Current high school seniors should submit transcripts that include mid-year grades.

Although not required, we also request information regarding individualized education plans (IEPs) or 504 accommodations to be included with the transcript(s). All information provided in education plans and accommodations will remain private, and will only be used to enhance the educational experience of the individual students at the Academy. Disclosure of education plans and accommodations will in no way affect a student's chances of being admitted to the program.

5. Interview

We would like to get to know you better, take the time to explain this unique educational opportunity, and provide a tour of the laboratory. Please contact our Education Director, John Doyle (john.doyle@gmgi.org), to schedule an interview.

6. Financial Aid Application

Please visit our website at <http://www.gmgi.org/educationacademy/> to learn more about tuition and fees for the 2019 – 2020 Academic Year. Generous needs-based financial aid will be available to all applicants who qualify. To make an objective assessment of what applicants can comfortably contribute to the cost of education,

we use an independent, third-party organization, Financial Aid and School Tuition (FAST), to evaluate all applicants equally. We highly encourage applicants to apply for financial aid with FAST through the following link:

<https://www.ismfast.com/FastPage.php?id=3026105e932e7756d5d48555088e1e00>

Application Schedule for Students Entering September 3, 2019

January 28: Application period begins

January 28 – March 15: Schedule interview

January 25: Financial aid application available through FAST at link:

<https://www.ismfast.com/FastPage.php?id=3026105e932e7756d5d48555088e1e00>

March 15: Full application due

Completed application (general application form, personal reflection, two letters of recommendation, and official transcripts) is due.

April 1: Admissions and financial aid decisions available

Notification letters sent out to all applicants, including financial aid decisions

May 1: Enrollment date

Signed Letters of Commitment and initial deposit sent to Gloucester Biotechnology Academy.

March 16 – July 31: Rolling application period

Applications will be accepted after March 15, 2019, if space permits. Evaluation and decisions will be made based on the order in which applications are received.

July 31: Application period ends

No further applications will be accepted after July 31, 2019.

Gloucester Biotechnology Academy

General Application Form

Part I. Personal Information

| | | |
|-----------|------------|------|
| Last Name | First Name | M.I. |
|-----------|------------|------|

| | | |
|----------------|----------------------------|--------|
| Preferred Name | Date of Birth (mm/dd/yyyy) | Gender |
|----------------|----------------------------|--------|

| | |
|------------|------------|
| Home Phone | Cell Phone |
|------------|------------|

Email Address

Current Mailing Address

Valid Through (mm/dd/yyyy): _____

| | | |
|--------------------------|-------------|----------|
| Street Address, P.O. Box | City, State | Zip Code |
|--------------------------|-------------|----------|

Permanent or Home Address (if different from above)

| | | |
|--------------------------|-------------|----------|
| Street Address, P.O. Box | City, State | Zip Code |
|--------------------------|-------------|----------|

Parent or Guardian Name (required if applicant is under 21 years of age)

Mother/Guardian

| | | |
|-----------|------------|------|
| Last Name | First Name | M.I. |
|-----------|------------|------|

| | | |
|--------------------------|-------------|----------|
| Street Address, P.O. Box | City, State | Zip Code |
|--------------------------|-------------|----------|

| | |
|--------------|---------------|
| Phone Number | Email Address |
|--------------|---------------|

Father/Guardian

Last Name First Name M.I.

Street Address, P.O. Box City, State Zip Code

Phone Number Email Address

Emergency Contact Information

Last Name First Name Relationship

Street Address, P.O. Box City, State Zip Code

Phone Number Email Address

Is English your primary language? Yes No If no, please specify _____
Primary Language

If you are a U.S. citizen or permanent resident, please indicate your ethnicity*:

- Hispanic
- African American
- Unknown
- Asian American
- Caucasian
- Other
- Hawaiian/Pacific Islander
- American Indian/Alaskan Native

*Response to the above question is optional. The information is used only for reporting purposes as required of educational institutions by federal or state law. Gloucester Biotechnology Academy does not discriminate based on race, color, creed, national origin, age, gender, handicap, or sexual orientation.

Part II. Admission Information

Have you applied to or attended Gloucester Biotechnology Academy in the past (including summer programs)? Yes No

If yes, please indicate which program? _____

Please list any other colleges or universities to which you are applying.

Part III. Educational Information

Please list all high schools attended (list most recently attended first).

| School Name | City, State | Dates Attended | Graduation Date |
|-------------|-------------|----------------|-----------------|
| 1. _____ | | | |
| 2. _____ | | | |
| 3. _____ | | | |

Please list all colleges or universities attended (list most recently attended first).

| School Name | City, State | Dates Attended | Graduation Date |
|-------------|-------------|----------------|-----------------|
| 1. _____ | | | |
| 2. _____ | | | |
| 3. _____ | | | |

Please list your extracurricular activities, interests, and/or hobbies.

- _____
- _____
- _____

Part III. Work History

Please list the following information regarding your last two jobs.

| | |
|-------|------------|
| _____ | Supervisor |
|-------|------------|

| | | |
|--------------------------|-------------|----------|
| Street Address, P.O. Box | City, State | Zip Code |
|--------------------------|-------------|----------|

| | |
|--------------|---------------|
| Phone Number | Email Address |
|--------------|---------------|

Reason for Leaving

May we contact this employer? Yes No

Company Supervisor

Street Address, P.O. Box City, State Zip Code

Phone Number Email Address

Reason for Leaving

May we contact this employer? Yes No

Part IV. Additional Information

How did you first learn of Gloucester Biotechnology Academy? (Please select one option only)

- Teacher or Professor
- Friend or Relative
- College Fair
- GBA Mailing
- Guidance Counselor
- GBA Representative
- GBA Website
- Other

Part V. Authorization

I certify the information provided in this application is complete and accurate to the best of my knowledge:

Applicant Signature (if over the age of 18) Date

Parent or Guardian Signature (if under the age of 18) Date